



## Credit Application Form

BUSINESS CONTACT INFORMATION			
Company Trading Name		Mobile Phone Number(s)	
Company Registration Number		<input type="checkbox"/> Sole trader  <input type="checkbox"/> Partnership  <input type="checkbox"/> Limited Company  <input type="checkbox"/> Other – please specify	
General Phone Number			
E-mail			
Registered company address Including post code			
ACCOUNTS & BANKING INFORMATION			
Accounts dept contact name		Monthly credit limit required	
Address of accounts dept if different from registered address		Bank name & address	
Accounts dept email		Bank account number	
Accounts dept phone number		Bank sort code	
Company V.A.T. Number		Do you use order numbers/refs, if so what format	
DIRECTOR'S INFORMATION			
1 <sup>st</sup> Director's name		Direct phone number	
2 <sup>nd</sup> Director's name		Direct phone number	
3 <sup>rd</sup> Director's name		Direct phone number	
PLANT HIRE INSURANCE INFORMATION			
Insurance brokers name & address		Policy number	
		Expiry date	
Insurance company		Value of hired-in plant cover	
PLEASE SUPPLY A COPY OF YOUR HIRED-IN PLANT INSURANCE WITH THIS APPLICATION FORM			
OTHER DOCUMENTS REQUIRED WITH THIS APPLICATION			
Please supply a copy of your company letterhead, a copy of a photo style driving licence or passport of the director who signed this form & 2 copies of proof of address,(Council tax bill, mobile phone bill or credit card statement) must be a max of 3 mths old			

## DECLARATION & AUTHORISATION

- 1 I/We acknowledge having read and accepted your model conditions for the hire and sale of goods to consumers and businesses 2025.
- 2 I/We accept responsibility for any loss or damage to any or all equipment hired by ourselves.
- 3 I/We acknowledge and accept that if credit is granted, payment is due 30 days after the date of the invoice.
- 4 I/We agree that if credit is granted, I/We will pay in accordance with the above terms and in processing this credit application an application enquiry will be made of credit reference agencies or other third parties who may record these enquiries.

## SIGNATURES

Position in company		Position in company	
Name and Title		Name and Title	
Signature		Signature	
Date		Date	

## G.D.P.R.

The information submitted in this form will be held on legitimate interests and / or contractual basis and used for the sole purpose of trading with you and retained in line with our privacy policy, (a copy of which is freely available on request).

## NEARLY DONE, JUST SOME FINAL CHECKS

Please take a few moments to make a couple of checks before you email or post your application  
HAVE YOU.....?

Attached a copy of your hired-in plant insurance      Y / N  
Enclosed a copy of your company letterhead              Y / N  
Made sure the application is signed by a director,  
partner, proprietor or company secretary              Y / N  
Enclosed 2 forms of proof of address that are  
less than 3 months old                                      Y / N

So, that's all complete and sent off, what now? Once your application is processed (normally about 2-3 working days), we will contact you to confirm your account is open, your account number and your credit limit.

## BASIS OF CHARGING

Hire charges commence from the time shown on the contract and continue until hire items are collected by our transport, our suppliers transport, or any agents transport we use.

All days are charged including Saturday, Sunday and holidays, we charge for time out, not time used.

Hire periods

A "Day" is up to 24 consecutive hours, (we do not offer half day hire).

An additional day is the first "Day" plus an additional 24 consecutive hours.

A "weekend" period is from any time after 3.00 p.m. Friday until 10.00 a.m. the following Monday

A "week" is from three to seven consecutive days inclusive.

Please address any queries or questions to Andy on 01672 700637 / 07704 186273 or email  
[andy@westcountrytoolhire.co.uk](mailto:andy@westcountrytoolhire.co.uk)

