



## Credit Account Application

### Your Details

Company Trading Name

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Address including post code

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Company Registration Number

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General Telephone Number

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Mobile Number

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Email address for administration

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Company V.A.T.Number

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Accounts Dept contact & number

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Accounts Dept email

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Do you use order numbers or  
references on your paperwork  
if so in what format

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Credit limit required

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Bank name & address

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Bank account number

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Bank sort code

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Name & address of Directors/  
proprietors

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Please turn over to complete form!

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## Credit Account Application

### Your Details

Estimated monthly hire expenditure

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Insurance details for plant hire

Insurance brokers name & address

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Insurance Company

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Policy Number

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Expiry Date

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#### PLEASE SUPPLY A COPY OF YOUR HIRED IN PLANT INSURANCE WITH THIS APPLICATION FORM

Queries arising from invoices must be made within 21 working days  
Please note the following items must be attached / included with this application:

- 1 - Copy of your insurance document for hired in plant with appropriate cover for what you intend to hire. Minimum £75,000 cover for any one item of plant.
- 2 - Copy of company letterhead
- 3 - Copy of photo style driving licence or passport of the director who signed this application
- 4 - Minimum 2 copies of proof of address, such as ( Council Tax Bill, Telephone Bill, Bank or Credit card statement) which must be a maximum of 3 months old

#### DECLARATION & AUTHORISATION

**Your attention is particularly drawn to points 7.8 - 7.11.3 regarding use of Red Diesel in machinery.**

I/We acknowledge having read and accepted your terms and conditions of hire. I/We accept responsibility for any loss or damage to any or all equipment hired by ourselves. I/We acknowledge and accept that payment is due 30 days after the date of invoice. I/We agree that if credit is granted, I/We will pay in accordance with the above terms and in processing this credit application an application enquiry will be made of credit reference agencies or other third parties who may record these enquiries.

Name in block capitals

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Position in company

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Signature

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Date

G.D.P.R.

The information submitted in this form will be held on legitimate interests and / or contractual basis and used for the sole purpose of trading with you and retained inline with our privacy policy (a copy of which is freely available on request).



## Credit Account Application

### NEARLY DONE JUST SOME FINAL CHECKS AND INFORMATION

Please take a few moments to make a couple of checks before you email or post your application:

#### HAVE YOU.....?

Attached a copy of your hired in plant insurance

Enclosed a copy of your company's letterhead

Made sure the application is signed by a director, partner, proprietor or company secretary

Enclosed 2 forms of proof of address that are at least 3 months old

So, that's all complete and sent off, what now?

Once your application is processed ( normally about 2-3 working days) we will contact you to confirm your account is open, your account number and your credit limit.

Thank you, we are now ready to start doing business

#### Further information:

##### Basis of charging

Hire charges commence from the time shown on the contract and continue until hire items are collected by our transport, our suppliers transport, or any agents transport we use.

All days are charged including Saturday, Sunday and holidays, we charge for time out, not time used.

##### Hire periods

A "Day" is up to 24 consecutive hours (we do not offer half day hire)

An additional day is the first "Day" plus an additional 24 consecutive hours

A "weekend" period is from any time after 3.00p.m. Friday until 10.00a.m. the following Monday

A "week" is from three to seven consecutive days inclusive.

Any queries or questions please contact Andy on 01672 700637 / 07704 186273 or email him at [andy@westcountrytoolhire.co.uk](mailto:andy@westcountrytoolhire.co.uk)

Thank you for your interest in West Country Tool Hire Ltd